

**Regular Session Minutes – Selectmen’s Meeting  
Selectmen’s Meeting Room, Town Hall  
Monday, July 11, 2016 - 7:30 p.m.**

**PRESENT:** Michael A. Rosenberg, Chair; Caroline Fedele; William S. Moonan; Mark Siegenthaler; and Town Manager Richard T. Reed

**ABSENT:** Margot Fleischman

**ALSO PRESENT:** Middlesex 3 Executive Director Stephanie Cronin; Town Engineer Adrienne St. John; Assistant Town Manager Michael Rosen; Finance Committee member Ben Thomas; Press representatives Joy Richard and Amelia Johnson; Bedford TV Representative Nick Giglio

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Chair Rosenberg called the meeting to order at 7:30 p.m.

**17-01 Middlesex 3 Coalition Update**

Executive Director of the Middlesex 3 Coalition Stephanie Cronin provided an update on current and future projects of the Coalition.

The Middlesex 3 Coalition is a regional economic development group that promotes the Route 3 corridor. Each of the nine member communities have something to offer businesses. There is a 13-member board that is enthusiastic and supportive. Many companies are members such as Middlesex Community College, Lahey Hospital and Lowell Hospital.

Ms. Cronin explained that the Coalition is focused on 5 target areas and explained what has been happening in each area.

1. The first target area seeks to promote the Route 3 corridor and bring businesses to this region. A major component of this target area is outreach. A marketing coordinator has been hired recently to focus on outreach and will be charged with developing a resource guide for new business.
2. The second target area focuses on transportation. Ms. Cronin stated that she spends about 85-95 percent of her time on transportation issues. A traffic management association was created. A shuttle system with 5 different routes has been implemented to transport workers who live closer to Boston out to the Route 3 area. Ms. Cronin stated that the coalition is hoping to implement an e-ticketing system. The current service only provides transportation from Boston out to this area. The e-ticketing system would potentially help coordinate routes that would transport workers from the route 3 area into Boston for work. Local companies are paying for the shuttle service in an effort to attract workers living closer to the city. It costs about \$150,000 per year to run the shuttles which can be expensive if the shuttle is not shared with other companies.

Another area of transportation that the Coalition hopes to expand on is within the route 3 area. For instance, there are many restaurant jobs in Burlington and many workers in

Lowell but no easy way for the workers to get to Burlington. Ms. Cronin reported that Representative Ken Gordon is looking into state funding for a shuttle from Lowell to the Burlington/Bedford area.

The coalition is also looking into other services such as bringing Lyft to the area as well as implementing a shuttle program that would transport interns from Boston's universities.

3. The third target area emphasizes infrastructure improvements. A matrix with 30 different items has been created to help standardize the permitting and utility process amongst member communities. Ms. Cronin wants to reach out to the planning departments to encourage that their processes match up with the State's best practices. She added that it may be a good idea to make this process a community compact.
4. The fourth target area is workforce development. The coalition would like to promote resources in the area by bringing businesses together for a workforce consortium training.
5. Another target area that the coalition has recently started to focus on is healthcare. They hope to encourage residents to utilize local hospitals instead of seeking treatment in Boston. The cost of treatments in Boston is often much higher. If people are utilizing Boston services it also will drive up the cost of treatments at local hospitals.

The Selectmen thanked Ms. Cronin for all of her hard work and are pleased with how the coalition has flourished. Ms. Cronin thanked the Selectmen for their support and thanked Town Manager Richard Reed for his efforts in getting the coalition started.

#### **17-02 Chapter 90 Project Request – Right-of-Way Acquisition Funds for Middlesex Turnpike and Great Road/Mudge Way Intersection**

Mr. Reed explained that this Chapter 90 Project Request is no longer necessary because an old article balance was found that will cover the cost of the project.

Town Engineer Adrienne St. John gave a status update on the easement process for both the Middlesex Turnpike and Great Road/ Mudge Way projects. The Selectmen will approve the order of taking for the Middlesex Turnpike at their meeting on July 25, 2016. There are both temporary and permanent easements with this project. The 12 property owners were sent letters via certified mail at the end of May. An independent appraiser was hired for both projects and another letter was sent with the appraised value. No donations in the amount of the easement have been made by the companies.

The Safe Routes to School Project at the intersection of Great Road/Mudge Way are all temporary easements and the property owners have been notified. The Selectmen will approve the order of taking at their meeting on August 8, 2016.

#### **17-03 Contract Change Order – Manhole Rehabilitation Heitkamp, Inc. – Watertown, CT**

Ms. St. John explained that 100 out of 130 manholes have been repaired and lined. 5 manholes have benches and inverts that are in poor condition. This could cause debris to collect and back up

the sewer system. One additional manhole is deteriorating and will need to be repaired with cement and an epoxy liner on the interior. The MWRA will allow this to be funded as part of the I/I program which consists of a 45 percent grant from the MWRA and 55 percent loan. The Town's portion has been bonded.

**Mr. Siegenthaler moved to approve Change Order #1 with Heitkamp, Inc. for the I/I program in the amount of \$10,500. Ms. Fedele seconded the motion.**

**The motion passed 4-0-0.**

**17-04            Miscellaneous Action Items  
Chapter 268, Section 20(b) Exemptions – Samantha Plumley and Marko Deperalta  
Committee Reappointment – Bicycle Advisory Committee – Craig Jackson**

**Mr. Siegenthaler moved to approve the waivers from Chapter 268A, Section 20 (b) for Samantha Plumley and Marko Deperalta. Ms. Fedele seconded the motion.**

**The motion passed 4-0-0.**

**Ms. Fedele moved that the Selectmen reappoint Craig Jackson to the Bicycle Advisory Committee for a term ending June 30, 2017. Mr. Siegenthaler seconded the motion.**

**The motion passed 4-0-0.**

**17-05            Minutes – Regular Session Minutes – June 22, 2016**

**Mr. Moonan moved to approve the Regular Session minutes of June 22, 2016 as written. Ms. Fedele seconded the motion.**

**The motion passed 4-0-0.**

**17-06            Town Manager's Report**

Mr. Reed provided the Selectmen with an updated meeting schedule. He noted that the Town Clerk requested that Special Town Meeting be held on November 9, 2016 after the Presidential Election.

Mr. Reed reported that the Refuse and Recycling Contract will be on the next Selectmen's agenda as well as the FY17 Water and Sewer Rates.

Two informational sessions about the upcoming expiring use at Bedford Village will be held on July 13, 2016 week so that residents know what to expect.

The Local Transit Request for Proposals will be released and advertised this week.

The Town is also working on a Community Compact grant for the marketing study of Great Road. A vendor has been selected. Mr. Reed requested that a Selectmen volunteer to attend 2-3 morning meetings to provide feedback to the vendor. The meetings will start in early August.

**17-07            Open Discussion and Selectmen Liaison Reports**

Mr. Moonan asked if the First Church Congregational Church will present a different version of the sign when they come before the Selectmen on July 25<sup>th</sup>. Mr. Reed responded that they would have a different design for the Selectmen to consider.

Mr. Siegenthaler reported that the Town is still waiting to hear back from the General Services Administration about whether they have accepted the Town's offer for the Coast Guard property on Pine Hill Road.

Chair Rosenberg asked if any of the Selectmen planned on attending the Homecoming Ceremony at Hanscom Air Force Base on July 21, 2016 or the Change of Command on July 26, 2016. He added that he is prepared to attend both. Mr. Reed added that the Bedford Green Ribbon Cutting Ceremony at the Veteran's Hospital is also on July 21, 2016. Mr. Moonan and Mr. Reed said they would attend the Change of Command on July 26, 2016.

**Mr. Moonan moved to adjourn. Ms. Fedele seconded the motion.**

**The motion passed 4-0-0.**

**The meeting adjourned at 8:19 p.m.**